

Depauville Free Library
Board Meeting Minutes
Thursday, August 9, 2018

Meeting called to order at 3:33 PM

Attendance: Tresa Forkey, Jan Larrow, Teresa Gallup, Gail Egeressy, Phil Pond, Deb Rantanen, Linda Brewer, Keitha Haas, Karen Lago

Motion to approve July 2018 minutes by Teresa, seconded by Jan. All approved.

August Objective: Services

Treasurer's Report Approved.

Bank Balance: \$34,007.22

Major Expenses (excluding salaries and books): \$1500 (Tory Carpenter), \$1200 (Regi Carpenter), \$333 (Workman's Comp)

Income: 0

Director's Report

Program Attendance in July

Story Times here and on the road	62
Reading recovery/Tutoring at the library	142
Library Board Meeting	9
Model Railroad Club	8
BB Crafters	3
Craft Tuesday	9
Anime Club	7
JRC Volunteer Group	16
Speech Tutor	11
Historic Marker Dedication	44
Soup & Stories for Supper	9
Fractured Fairytales	13
Summer Lunch/Snack Program	343

Facebook Stats for July

Likes	Posts	Reach	Engaged Users
417	23	3540	374

Upcoming Programs / Events:

Model Railroad Club meets every Thursday at 3:30.

Chess Club

6/25	Summer Lunch Program begins (ends 8/17)
8/11	Carmen D'Avino Second Saturday Cinema: Sonic Sea, 7pm
8/16	"Songs for a Livable Land" performed by Nan Hoffman, 1pm
8/22	Town of Clayton Board meeting in Depauville, 5pm
9/1	Sidewalk Chalk Art
9/29	Summer Squeeze
10/6	Cardboard Challenge
10/13	Carmen D'Avino Second Saturday Cinema: The Brainwashing of my Dad, 7pm
10/20	International Archaeology Day
11/10	Carmen D'Avino Second Saturday Cinema: The Breadwinner, 4pm
12/8	Carmen D'Avino Second Saturday Cinema: The Public, 4pm

Unfinished Business

On 2/6, re-requested funds (\$8000) from **Sen. Ritchie** for front iron railing to be made by Grindstone Fabrications. Per Karen, there should be an announcement soon. Tentatively we expect \$2000-\$3000.

The July 28 **dedication of the Native Pathways marker** was a great success. Well attended by Trustees, elected officials, Native American dignitaries, and community members. A thank you will be sent to the Holbrooks for their help and delicious food for the reception. Kenny Knapp offered to paint the aluminum marker post and the cement base to help preserve it.

Town letter: Phil, Deb and Tresa met with Dave Storandt, Bill Sherman and Jimmie Jones at the Town Office to follow up on unresolved issues in the Town letter to DFL. Key discussion points:

-Trash: DFL clarified that we pay an annual fee to Waste Mgmt. for trash generated by the Library and we have always made arrangements for our own trash service. We clarified that DFL has notified the Town on occasion that trash generated by playground or Pavilion use needs to be picked up because it is unsightly and attracts pests. Town acknowledged that it was a misunderstanding and they agreed that they will monitor & pick up trash in timely way

-Playground: DFL clarified that the playground and Pavilion was a community funded project from years past & is in no way DFL's responsibility. It just so happens that it is on property that borders the Library. Storandt thanked us for clarifying the issue of the relationship of playground to Library.

-\$3000 transfer for handrail project referenced in Town letter: Dave Storandt clarified that the \$3,000 from the "Library's equipment fund balance for 2018" that he said could be used toward the handrail project is money that is budgeted for the entire property that is called "Depauville Library Parcel" in the budget. It is NOT specifically Library money, but is a budget line/reference used by the Town to indicate money available for improvements/repairs for playground, Pavilion, and/or adjoining Town property. Dave was agreeable to using the \$3,000 for the handrail project instead of replacing the playground surface.

-Snow Removal: DFL stated that snow removal for the parking areas and the sidewalks (front & community room entrance) is a paramount issue for DFL. Without reliable snow removal by the Town, the public cannot safely access Library programs. DFL shared with the Town that all the other municipal libraries in the North Country Library System (more than 20 libraries) have their snow removal (sidewalks & parking areas) maintained by their towns. We are only asking for a continuation of this service just as it has been done in the past. The issue remains unresolved – the Town says they don't have the budget or manpower to guarantee this service, but acknowledged it was important. They will analyze manpower & budget to address this issue. DFL will follow up with Town once the Town has had a chance to discuss the issue.

Inventory of Library property: Jan created a video and Excel inventory; replacement values need to be found. (AUD). Mary from Reinman's will look at the items and try to price.

Depauville's suffrage petition on the State's Women's Heritage Trail! WOMEN'S SUFFRAGE COMMISSION

Smart Schools Bond Act through TI School District ... hopefully money for Hot Spots.

Jefferson County Funding Meeting at NCLS on September 17 about using a potential 3% increase to help the non-automated libraries in Jefferson County meet the cost of automating.

New Business

Deb officially announced her resignation from the Board because she is moving to Maryland. The Board thanked her for her service as a trustee & as secretary. By unanimous vote, Amber Forkey was appointed as Acting Secretary and Gail Egeressy was appointed as Acting Treasurer until the next annual meeting when DFL's new slate of officers are officially elected.

Sidewalk Chalk Festival .. 9/1. Karen will be out of town for this event but has made arrangements for all the supplies to be ready. Volunteers are needed!

Teresa Gallup suggested that we use the Community Calendar when trying to publicize our events.

Facilities Items:

-Bill Blance ... painting the front door blue, trim white, repairing door and painting inside beige. Paperback wall construction approved by Town.

-Broken screen on downstairs bathroom window.

-Water pump running much too hard.

-SEED LIBRARY GREENHOUSE ... Boces??? Lowes???? Master Gardeners???? Looking at fall... need to put down a cement pad or perimeter or possibly gravel base.

-Unexpected bill from Woodley Dee for TRAN equipment. History: Some months ago when the equipment was malfunctioning, Karen ran it by Jimmie Jones – as is the normal course of affairs when there are equipment problems. She was given the OK to contact Woodley Dee to look at it. At that time, she was told by Woodley Dee that they were going to try to get it covered under warranty. Karen told them that if there was going to be a charge, Woodley Dee must talk to the Town because the Library doesn't have the authority to approve expenditures of this type. When the bill appeared much later, Karen forwarded it to the Town.

Health insurance for the next library director...

EVENTS IN THE WORKS:

Civics Class ...

Renting the Opera House for Dr. Andrew Stern ... 2019

Paddle Painting Class – Teresa G felt there would be support for offering this class. She will follow up on details.

The next meeting will be Tuesday, September 4, at 3PM at the Library.

Deb made a motion to adjourn. Seconded by Jan. Meeting adjourned at 4:38PM.