

**DEPAUVILLE FREE LIBRARY
BOARD OF TRUSTEE MINUTES
October 8, 2019**

PRESENT: Karen Lago
Teresa Gallup
Gail Egeressey
Amber Forkey
Ken Knapp
Tresa Forkey
Phil Pond
Jan Larrow

ABSENT: Keitha Haas

CALL TO ORDER: Meeting called to order at 11:05 by Tresa F.

APPROVAL OF MINUTES: One correction to the September meeting minutes was needed, which was a date change for the date of the meeting (changed month from August to September). Tresa made motion to approve, Jan seconded. Motion carried.

OCTOBER OBJECTIVE: FINANCE The board unanimously approved the proposed budget for 2020 (see attached) and also unanimously approved overriding the tax cap for the coming year. (see attached)

TREASURER'S REPORT:

Bank Balance (as of 10/1): \$26,009.84

Major Expenses (excluding salaries and books): \$1400 (prizes and artist's fees for sidewalk chalk), \$360 (prize money for Summer Squeeze Contests)

Income: \$20 donation from Gloriann Reinman, \$50 donation to the seed library from Doreen Hanson

DIRECTOR'S REPORT:

Program Attendance in September:

Story Times Here and on the Road	34
Tutoring Sessions (only one week)	15
Library Board Meeting	9
Sidewalk Chalk Festival	29 Artists/ 60 Spectators
Writers on the River	6
Chess Club	11
Train Club	7
BB Crafters	4
Seed Library	4
Summer Squeeze	38

Facebook Stats for September:

Likes	Posts	Reach	Engaged Users
483	35	10376	1980

Upcoming Programs/ Events:

Model Railroad Club meets every Tuesday at 3:30
Quilters Group meets two Tuesday mornings each month

10/12	Carmen D'Avino Second Saturday Cinema: Isle of Dogs, 4pm
10/19	International Archaeology Day- Tracing Native Americans on Grindstone, Ken Knapp and Will Salisbury, 11am
10/24	Writers Groups, 4pm
11/9	Carmen D'Avino Second Saturday Cinema: Computer Chess, 4pm
11/30	Depauville Craft Fair, Depauville Fire Hall, 9am-3pm, Depauville library will have tables
12/5	Joyce Gould's Christmas Card workshop, 6pm
12/11	Christmas Table Arrangement workshop with Sheri Strock, 6pm
12/14	Carmen D'Avino Second Saturday Cinema: Following the Ninth, 4pm
1/25	Nature Talk at Noon: Dr. Chris Ebey, JCC on Glaciers local impacts
2/29	Nature Talk at Noon: Dr. Laurie Rush, on Native Americans in our Region
3/28	Nature Talk at Noon: Dr. Stephen Bird, Clarkson, on Polarization in Society
4/7	Association: Understanding Alzheimer's & Dementia, 5pm
4/25	Nature Talk at Noon: TBA, Sustainable methods for improving shoreline resiliency
5/19	Alzheimer's Association: Effective Communication, 5pm
6/9	Alzheimer's Association: Financial, 5pm
7/7	Alzheimer's Association: Behaviors, 5pm

UNFINISHED BUSINESS:

- **Depauville's Suffrage Petition:** Our request has been accepted! The 1846 petition of "six women from Depauville" will be included in a national women's suffrage historic marker program, called the National Votes for Women Trail. This program works through the William Pomeroy Foundation for the actual creation of the markers. The marker will likely be installed in the spring.
- **Smart School's Bond Act:** Through the TI School District. Karen called on 9/25 to see if money is now available. Treasurer is checking and will get back to us with an answer.
- **Jefferson County Funding:** DFL sent letter on 8/20 to Hawn requesting they bring to resolution this issue by voting at their next board meeting on a 40/60 split. Hawn's reply was proposing the split based solely on IT expenditures. We countered suggesting that IT be included in the other statistics, which then tallied, underscores the correctness of a 40/60 split. No word from Hawn as of this date. It was discussed that a follow up letter should be sent to Hawn regarding the matter since we have not received a response.
- **Maintenance:** Estimate from Matt Roden (Whitecap Construction) for the front handicap railing is \$7,500. Since the library boiler needs to be replaced, with the work taking place during October and November, the town will not put funds toward the railing this year. Ken reported that the Town WILL take care of the handicap railing. The library confirmed that it has set aside \$3,000 in the 2020 budget for the railing.

NEW BUSINESS:

- The board unanimously passed a new three-year plan for 2019-2021. (see attached)
- Karen and Monika attended the NCLS Annual Meeting on 9/24
- We are asking Guardino if it's possible to do reading tutoring at the school after January 1.
- Depauville FD Craft Fair: Falls on November 30th. We're changing the allotment for the lottery wreath to \$100 and selling raffle tickets for the wreath for \$2 each or 3 for \$5. We will also have silent auction items ... board members should bring in items for this as soon as possible. We have two tables reserved that costs \$30 total.
- Delores Bell will bring homeschoolers to the library every other Monday and brought a group in to start fall seeds in the greenhouse.
- Sidewalk Chalk Festival: The Clayton Chamber agreed that the date of the event moving forward will be the Saturday OF Labor Day weekend.
- Connie Casler Campas has graciously donated a "Pie Quilt" to the library and promises a "Jam and Pickle Quilt" next year. We're planning a big raffle event next year for both quilts.

Search for new Library Director / Succession Planning: New Director start date January 6, 2020.

Job ads posted on 9/19 with NCLS, NYLINE, NYLA, The Workplace, Indeed, Glassdoor, and Craigslist Watertown, as well as the library's website and Facebook page. There have been 19 applicants to date. Interviews will begin today.

Health Insurance for the Next Library Director: A possible yearly stipend to cover a portion of the cost.

Events in the Works: Civics Class
 Renting the Opera House for Dr. Andrew Stern

TIME AND DATE OF NEXT MEETING: November 7th at 11:00am

MOTION TO ADJOURN: The motion to adjourn meeting at 12:11 was made by Tresa F.

Amber Forkey
Recording Secretary