

Depauville Free Library
Board Meeting Minutes
Monday, July 10, 2017

Meeting called to order at 5:05 PM.

Attendance: Karen Lago, Linda Brewer, Tresa Forkey, Gail Egeressy, Jan Larrow, Teresa Gallup, Phil Pond, Keitha Haas, Deb Rantanen, Amber Forkey

Teresa Gallup moved that the June 2017 minutes, which were previously distributed to all members, be approved with corrections (copier costs cited are annual, not monthly); Tresa Forkey seconded the motion.

Treasurer's Report: Bank Balance 7/1: \$40,201.35

Major Expenses (excluding salaries and books): \$247.50 (deposit to Stewart Signs for over door letters)

Income: IRLC will be sending money to DFL for Summer Digest talks held at IRLC Redwood Preserve; DFL provides flyers and publicity for these talks.

Director's Report

June Program Attendance

Story Times here and on the road with Anita & Suzzi (11)	91
CAPC Lunches (Ashley is reading story during lunch)	49
Library Board Meeting	10
Tutoring	5
Book Club	4
Kids Rainy Day Movie	5
Writers Group	5
June CNY Alzheimer's Association session	6
BB Crafters	7
Carmen D'Avino Second Saturday Cinema	16
Summer Science Digest: Dr. Laurie Rush	65
Summer Science Digest: Meena Haribal	34
Piano Recital Practice	4
Piano Recital	41
Red Cross Certified Babysitting Course (had to turn away some)	22

June Facebook Stats

Likes	Posts	Reach	Engaged Users
386	30	5631	423

Upcoming Programs / Events:

7/5	READING RECOVERY begins
7/7	Tick Talk by Jefferson County Public Health, 6pm
7/11	<i>Sick Around the World</i> , a Frontline documentary, 6pm-7pm
7/12	Internet-wide Day of Action to Save Net Neutrality
7/13	Summer Science Digest: Sue Gwise: Consider the Trees – Especially the Very Old Ones, 6:30pm at the IRLC Redwood Hill Preserve
7/20	Alzheimer's Assoc: Living with Alzheimer's (for people WITH Alzheimer's), 3-5pm

7/25	Regi Carpenter's writing class, 6pm (DFL Writers group will attend)
7/25-7/27	Regi Carpenter's Kids Puppet Camp for ages 6-9+
7/26	Regi Carpenter's Adult Performance, 6pm
7/27	Summer Science Digest: Sue-Ryn Burns and Katherine Nelson: Saving the Lost, Strayed, and Stolen: Wildlife Rehabilitation in Northern NY, 6:30pm at the IRLC Redwood Hill Preserve
8/9	Alzheimer's Assoc: Know the 10 Warning Signs, 5-6pm
8/10	Summer Science Digest: Emily Sheridan (NYSDEC): Great Lakes Watershed Program, 6:30pm at the IRLC Redwood Hill Preserve
8/12	Carmen D'Avino Second Saturday Cinema: Four Oscar nominated animated short films, 7pm
8/15	Mark Black: The History of the 50s & 60s through Popular Song, 6pm
8/23	Town of Clayton Board Meeting at Depauville Library
8/24	READING RECOVERY ends
9/2	Sidewalk Art in the Village of Clayton
9/16	SUMMER SQUEEZE : Sci Tech Center Show, 1pm / Pickle, Jam, and Pie contests/Shredcom 11-
1	
9/21	Alzheimer's Assoc: Living with Alzheimer's: The early stage, 3-5pm
10/10	Alzheimer's Assoc: Living with Alzheimer's: The middle stage, Part I, 3-5pm
10/14	Carmen D'Avino Second Saturday Cinema: Federico Fellini's <i>Amarcord</i> , 7pm
10/21	International Archaeology Day
10/25	Alzheimer's Assoc: Living with Alzheimer's: The middle stage, Part 2, 3-5pm
11/8	Alzheimer's Assoc: Living with Alzheimer's: The late stage, 3-5pm
11/11	Carmen D'Avino Second Saturday Cinema: Michel Ocelot's <i>Tales of the Night</i> , 7pm
12/9	Carmen D'Avino Second Saturday Cinema: Peter Bogdanovich's <i>She's Funny That Way</i> , 7pm

Unfinished and Old Business

Fran Ludlow came in on June 12 and 24 to look at the windows and will be calling Northern Glass that now carries Farley Windows regarding replacements parts to repair the spread and sashes. Slow progress is being made.

Sent Stewart Signs on 6/8 payment for half of the \$495 cost for our name in 5" plastic letters above the front door. The cost includes installment and the type face is Goudy.

DFL received \$2,000 from Sen. Ritchie's office today. History: DFL made initial request for \$13,000 (\$7,000 for metal railing and \$5,000 for sign) on 9/22/16 and then resent request to Watertown office's Sarah Compo on 10/20/16. **NOTE:** We did not receive Bullet Aid funding from Ritchie last fall.

Inventory of Library property: Jan created a video and Excel inventory; replacement values need to be found.

Historic Marker for Indian pathway on corner of Route 12 and Route 179 **Catskill Castings price: \$1200.** "Native Pathway: Junction of trails travelled by indigenous tribes between Lake Ontario and the St. Lawrence River for many millennia." Karen said that there may be a couple of people interested in donating funds for this. Karen also needs to check with DOT regarding sign.

County funding through School Districts. This issue will remain on DFL agenda as a reminder that current funding formula is unfair to DFL and we may want to advocate for a change.

New Business

Ashely Forkey started work on June 26 as the summer intern. She will work from 11 until 1, Monday through Friday, and will earn \$9.70/hour. She will run summer lunches, along with other tasks. Carmen Martinez began work as a volunteer on June 20 and will be coming in 2 days each week throughout the summer months.

CAPC Lunch program began on June 26 and will run, Monday through Friday, until August 18.

Christine Ottman, of 1000 Islands Home Services, sprayed the apple trees and ordered watering bags from Reinmans.

The straw bale garden is struggling this year partly due to too much rain. Bales have sprouted black ink mushrooms that quickly turn to a sticky goo that holds the vegetables down and prevents them from growing.

READING RECOVERY: Tory left before the end of June and plans to return July 24. In her absence, Anita will continue to tutor her own students in addition to covering some of Tory's students. Suzzi Poventud will cover any extra hours needed. Anita requested \$18 per hour for her tutoring time. Discussion ensued that a formally trained Reading Recovery Specialist may not be crucial for DFL program to succeed. The Library already has the necessary books and we have a very qualified person on staff.

Karen clarified that Anita currently makes \$12/hour as a clerk. This is the top level for her clerk position. DFL Board doesn't have a policy in place for salary increases after 2 years; it has never been an issue since no clerks have stayed on staff beyond that time frame.

Motion by Tresa to pay Anita \$18 for her tutoring time. Approved by all present.

We will be getting our fiber optic connection! Jerry Schell emailed that the extension needed to complete the project has been approved. I was sent and have completed and returned the CIPA Compliance Form.

Board Photo will be taken at next meeting. Reminder to Linda and Shannon that they must still be sworn in for their new terms.

We purchased the 4 inch rain gauge recommended by Todd Walter and White's Lumber will be donating the post and metal spike needed to put it up. As soon as it comes in, it will be installed and a small campaign promoting others to participate will start. Seeking citizen scientists to also take part in bird counts, finding archeological sites using online satellite images, and reporting mineral deposits found locally will be included.

Poets & Writers has awarded the library \$300 for Regi Carpenter's writer's workshop, to be held on July 25. Next year Karen will look into getting Susanna Risley for writer's workshop. Many acknowledged that she is excellent.

TRANE Air Unit in non-fiction room starting leaking on 7/3 and Woodley-Dee repaired it on 7/5.

Ken Knapp and Phil Pond came in on June 7 and June 19, bringing in the collection of artifacts donated to the library by Laurie Rush. The collection is now in our third display case that was in the Community Room, but now sits in the Archaeology Room. Karen said that the case needs one more glass shelf and brackets.

Andy Knapp came by on June 14 and generously gave his time repairing piano keys before the weekend recital.

Playground: On three days in June, the Town Arena crew straightened and stabilized the swing/slide structures, power washed, repaired several swings, and removed the two animal rockers. The only other planned work is to power wash the remaining structure, stain both structures, purchase a new baby swing, and perhaps replace the pea gravel with engineered wood chips or shredded rubber. But for now, the playground should be safe and sound for several more years.

Internet Hot Spots offered by library if funding comes from Smart Schools Bond Act.... BOCES is advising TI and their person does not know about the library component!

Karen said that DFL needs another electrical outlet to accommodate the printer.

COPIER for the library.... We printed/scanned/faxed about 675 pages in June. **DRUM now needs replacing!** A new drum costs approximately \$145 and generally lasts about one year.

Service agreement for new printer will include parts and labor on your device and also:

1000 black and white impressions @ .0226 = \$22.60 monthly x 12 mo = \$271.20

150 color impressions @ .0921 = \$31.81 monthly x 12 mo = \$165.78

TOTAL for the year= \$436.98

The new printer under consideration received good rating from Consumer Reports. Question was raised whether or not DFL can trade in our current printer and apply the value toward our new one? Karen will check.

Board voted unanimously to approve purchase of new copier.

LOGO FOR LIBRARY

New logo now appears on our letterhead and flyers. Letterhead with the new logo and Board names was circulated to review for any corrections.

DFL Flash Drives: 100 64MB for \$3.10 each (plus \$25 for shipping. Includes a logo imprint (1-4 solid colors) on both sides and content preloaded for no charge.

Board unanimously approved the purchase of flash drives. Jan suggested that Karen request a bolder font be used for the printing on the drives.

Karen's new contract was signed by Trustees and distributed to her.

EVENTS IN THE WORKS:

Summer Squeeze Ideas:

TI Jazz Ensemble???

Rick West and his new owls??

Dog event: Amber will ask her neighbor to participate and include some new tasks

Betty Streets Writing Contest ... "Future Me"...

Susannah Risley writers workshop ... maybe in 2018...

Summer Civics

Model Railroading Club

Chair Caning (Deb)

Tresa's program ideas....

The next Board meeting is Monday, August 7 and 5:00 PM

Tresa Forkey made a motion to adjourn at 6:40; seconded by Jan.