

Depauville Free Library  
Board Meeting Minutes  
Monday, May 8, 2017

Meeting called to order at 5:05 p.m.

Attendance: Karen Lago, Linda Brewer, Amber Forkey, Tresa Forkey, Teresa Gallup, Gail Egeressy, Jan Larrow, Phil Pond and Deb Rantanen

April minutes were read; Jan moved that they be approved; Teresa seconded the motion.

**Board Elections:**

The following were unanimously approved as new Board members:

Shannon Martinez

Keitha Haas

Amber Forkey, alternate

New members and members returning for another term were reminded that they must go to the Town Office to be sworn in.

**Treasurer's Report:** Bank Balance 5/1/17: \$49,651.46

Major Expenses (excluding salaries and books): \$300 (STAT), \$90 (straw bales), \$60 (piano tuned), \$116 (PO Box), \$50 (annual ebook flat fee)

Income: \$84 (Yoga donations March and April), \$100 (donation from chess club), \$18 donation from 1000 Islands Repeaters Club), \$58 (Nature Talk on drought).

Karen noted that the chess club requested that their donation be used to purchase relevant books. Report approved by Jan and seconded by Tresa.

**Monthly Objective: Facility**

On April 5 the Recreation Arena crew installed new, weather tight bulkhead door at a cost of approximately \$300. On April 12 they planted the 5 apple trees we purchased, and put up shelving in the corner of the Community Room by the train board. Karen has mentioned to the Town a number of times that the parking area needs paving.

Sen. Ritchie's office said to check back in mid-June regarding money for the railing in front of library and a new sign. History: DFL made initial request on 9/22/16 and then resent request to Watertown office's Sarah Comp on 10/20/16. **NOTE:** We did not receive Bullet Aid funding from Ritchie last fall.

The Town crew did some repair on April 24 to the playground, but there is still broken equipment. Karen clarified that the DFL is not responsible for the playground, but that parents often report problems to the Library because of our proximity. Board members expressed concern about the playground's neglect.

**DIRECTOR'S REPORT**

**April Program Attendance**

Story Times here and on the road with Anita & Suzzi (10)	82 – on the road doing very well
Library Board Meeting	10
Tutoring (see discussion below)	3
Book Club	4
Mindful Yoga (after 5/25, Brian will hold Yoga at Cedar Point)	20
Writers Group	3
April Nature Talk (Drought)	25
April CNY Alzheimer's Association session	15
BB Crafters	7
Sewing Group	8
Chess Club	11

Movie Sing	13
Carmen D'Avino Second Saturday Cinema	15
Movie 1984	6
Bird nesting materials bag craft	7
1000 Islands Repeater Club	18

Reading Recovery Discussion: Letters were sent to area principals informing them DFL is offering this service. Tory will be gone for two weeks in July, but Karen feels that adequate coverage will be arranged. Tony Augliano (has worked with 1<sup>st</sup> graders), Laura Higgins (Reading Recovery Specialist), Anita, and Suzzi Poventud offered to help while Tory is gone.

#### April Facebook Stats

Likes	Posts	Reach	Engaged Users
384	19	2847	287

#### Upcoming Programs / Events:

(Wilson Stevenson is all booked for the spring. We need to call at 7am on 7/11 to book him for the fall.)

Starting 3/9	Yoga with Brian James every Thursday at 10am. After 5/25, Yoga offered at Cedar Pt.
5/9	NYS Great Lakes Action Agenda, Northeast GL sub basin work groups, 10:30-2pm
5/10	Joyce Gould's Mothers' Day card workshop, 6pm
5/12	w/IRLC Chris Ebey - More "recent" geological history of the 1000 Islands, 6pm
5/13	Carmen D'Avino Second Saturday Cinema: Sebastião Salgado's <i>Salt of the Earth</i> , 7pm
5/18	Alzheimer's Assoc: Healthy Living For Your Brain and Body, 3-4pm
5/20	Seed Library Saturday. Sell plants started at Sheri's greenhouse / Workshop on straw bale gardening / Kids session where they start seeds / Movie: <i>Open Sesame: the story of seeds</i>
6/10	Carmen D'Avino Second Saturday Cinema: Jean-François Laguionie's <i>The Painting</i> , 7pm
6/20	Alzheimer's Assoc: Understanding and Responding to Dementia-related Behavior, 5-6:30pm
7/20	Alzheimer's Assoc: Living with Alzheimer's (for people WITH Alzheimer's), 3-5pm
8/9	Alzheimer's Assoc: Know the 10 Warning Signs, 5-6pm
8/12	Carmen D'Avino Second Saturday Cinema: Four Oscar nominated animated short films, 7pm
8/15	Mark Black: The History of the 50s & 60s through Popular Song, 6pm
9/2	Sidewalk Art in the Village of Clayton
9/21	Alzheimer's Assoc: Living with Alzheimer's: The early stage, 3-5pm
10/10	Alzheimer's Assoc: Living with Alzheimer's: The middle stage, Part I, 3-5pm
10/14	Carmen D'Avino Second Saturday Cinema: Federico Fellini's <i>Amarcord</i> , 7pm
10/25	Alzheimer's Assoc: Living with Alzheimer's: The middle stage, Part 2, 3-5pm
11/8	Alzheimer's Assoc: Living with Alzheimer's: The late stage, 3-5pm
11/11	Carmen D'Avino Second Saturday Cinema: Michel Ocelot's <i>Tales of the Night</i> , 7pm
12/9	Carmen D'Avino Second Saturday Cinema: Peter Bogdanovich's <i>She's Funny That Way</i> , 7pm

#### Old / Ongoing Business

Thursday, May 18 was discussed as a possible date for lunch at Wright's Diner for Winnie Edwards. Tresa will check with Wright's. Karen will investigate purchasing a gift certificate for JoAnne Fabrics on line.

Fran Ludlow re window replacements. Fran said that the company the windows were purchased from (Farley) has gone out of business so there will be no free replacement of the sashes, but the "spread" is fixable with new parts. We will have to pay for them, but they are inexpensive. Cost of labor not discussed with Fran. He will call when he has free time.

Stewart Signs estimate for lettering for above the front door using plastic letters is \$495. Karen will investigate more options. Comment made that metal is not a good choice due to discoloration.

Cataloging our collection is complete! Anita went through every section and finished the non-fiction in mid-April.

The school ballot petition was handed in to the TI school board at the March 21 meeting. All are urged to VOTE on MAY 16! DFL received a letter from TI on 4/24/17 saying that our petitions weren't technically legal because they had the wrong date, but that the School Board would put them on the ballot anyway. In our Board discussion, it was clarified that we follow NCLS rules which are more stringent than NYS requirements which do not require the collection of any signatures and that the TI School Board technically doesn't have jurisdiction over the content of our petitions.

Inventory of Library property: Jan created a video inventory and one in Excel; replacement values still need to be researched.

Garden Gathering on May 20. Several Board members said they would help with this event. Jan, Keitha, Teresa, Tresa and maybe Gail can help. Teresa suggested that we create and distribute seed bookmarks for this event. Too late this year, but it is a terrific idea for next year.

Citizen Science. Karen noted that in the Drought talk on April 29, Dr. Todd Walter said that some NY counties received monetary assistance while others didn't. This prompted the reflection that if local citizens were involved in collecting data on a particular issue that could help communities make a better case to get assistance when needed. The role of citizen science in empowering our communities is food for thought.

### **New Business**

Board Terms and Annual Meeting. In the annual report just submitted there was a conflict about the dates of Board member terms. The Board decided to maintain the term dates as declared in our State Charter, which states that Board member terms start January 1 and end on December 31. Discussion ensued about having our Annual Meeting in October and Collection objective in April.

Board Photo. Suggestion made that we should have a Board photo. With all our new members, it is time. No objections raised, but as usual, no one was particularly excited.

FIBER OPTIC LINE: The Development Authority of the North Country (DANC) sent an email on 5/2 informing us that "the Fiber Optic project for the NCLS has been put on hold due to an error involving the grant that was funding the project. DANC will be stepping away from the project until further notice."

Jerry Schell, at NCLS, wrote a little later in the day:

"Under the current E-rate rules, construction of the fiber lines must be completed by 6/30/17. Universal Service Administrative Company (USAC) is strictly enforcing this rule, even for applications where the funding commitment was delayed several months. We should have received our approval in May or June of 2016, but did not get it until March 16, 2017. DANC has informed us that it would be impossible to complete the project by June 30 due to the size of the project. Based on the huge number of outstanding issues with the E-rate Productivity Center (EPC), the account and application management portal for the USAC, the processing of applications and other requests, I do not expect they will grant us an extension any time soon. We will wait for a while, but at some point the decision may have to be made to cancel the project. Since the deadlines for FY2017 have passed, the next time we could try would be FY2018 (service starting 7/1/18)."

All agreed that this news is a total bummer! If we moved to obtain better service, it would cost DFL more. We can remain with our free service for now.

Ken Knapp is very slow to bring in cataloged collection from Laurie Rush and put it in the empty case in the Community Room.

Piano was delivered and tuned. Karen is looking for a guitar, violin, and a flute or clarinet. She is spreading the word about the availability for lessons and practice in our Community Room.

There is still no new news about the status of county funding possibly being disbursed through school districts.

Karen reported that North Country Prenatal and Perinatal Council has asked to use the Library's Community Room from 9 a.m. to 1 p.m. the first Monday of each month, beginning June 5 to meet with their clients. All Board members were delighted that word is getting out about our facility.

Internet Hot Spots could be offered by the Library to patrons if funding comes from Smart Schools Bond Act. BOCES is advising TI and their person didn't know about the library component. No new news to report on this issue at this point.

Jan is still researching new printers. Per Karen, the Episcopal Church is getting rid of their big printer. Do we want it? Karen will investigate the price.

Logo for flash drives. Jan presented a number of logos for Board consideration. All were variations of the letters DFL inside a building which is the shape of our Library. The logo in Bookman font got the most votes.

Phil described a "shred day" which was advertised in the TI Sun last weekend. This is an event where people bring their documents to a truck to be shredded for free. Phil thought it would be an excellent service for DFL to offer to area residents. He will investigate the cost to sponsor such an event and report back to the Board.

Karen requested and was given Board approval to show "Sick Around the World". The movie looks at health care systems around the world. A question was raised about our movie permission policy. Karen clarified that DFL has a viewing agreement with most productions to show movies for educational purposes.

The next Board meeting will be Tuesday June 6 at 5:00 p.m.

Tresa made a motion to adjourn at 6:35 p.m. Seconded by Teresa.