

**Depauville Free Library
Board of Trustees Meeting
May 5, 2020**

Present via phone conference

Tresa Forkey Jan Larrow Gail Egeressy Keitha Haas Phil Pond Kate Wehrle

Call to Order

Tresa Forkey brought the Meeting to order at 11:00 a.m.

Treasurer's Report

See attached report

Director's Report

Upcoming Programs / Events: All programs through July have been cancelled or will be rescheduled. The list of cancelled programs can be reviewed in the February 2020 minutes.

Staff is busy with getting ready for summer. Anita and Monika have been assigned to teams working on the Summer Reading Program.

Regi Carpenter is working with directors system wide to provide videos for the Summer Reading Program. The good news is her programs will now be costed out across several libraries - we are looking at saving as much money as possible.

Seed Library: Kate continues to send out seeds to patrons. She has started a mass amount in her personal greenhouse that can be available for distribution to anyone in need in a socially distant manner to be decided on at the time.

Remote conferencing seems to be successful.

Our Facebook reach had shot up considerably.

March Objectives: FACILITY

Due to the Covid19 Pandemic the facility discussion was limited to present closure.

Unfinished Business

Installation of Suffrage Marker: Mark Stewart, Bob Meeks - All paid for just need to set a date with Mark. Ceremony update: Karen is looking at August 15th for the dedication of the suffragette sign - if we are allowed. She is contacting the appropriate people to at least get it in the ground maybe by the end of May. We will follow up with further developments.

Smart Schools Bond Act through TI School District: Spoke to Angela Picunas, TI Treasurer. No movement by the school as yet in dispersing these funds, but DFL is still in the loop and on the white board in front of Angela every day.

Jefferson County Funding: Discussions with the Hawn board have been temporarily shelved until which time we can get arrange a meeting.

Greenhouse Replacement: The physical placement of the greenhouse was discussed and will need further research. The remaining pieces of the greenhouse must be surveyed and replacement parts purchased. We are also researching a weather station/wind gauge for community insight into wind patterns in Depauville.

Handicap Railing: Ken Knapp said the Town of Clayton will allocate funds for the handicap metal railing in 2020 to assure that, with the \$3000 earmarked for the project in our 2020 budget, there will be necessary funds to meet the \$7500 estimate from Whitecap Construction.

New Business

Resignation of Trustees: Teresa Gallup officially resigned in writing from her position on the Board. We also found out our Secretary, Amber Forkey, has acquired a new employment position and will no longer be able to be on the Board. We have not yet received her written resignation.

The Board needs to really look at the re-opening policies (supplied via email at time of meeting) to be able to safely reopen when the time comes. NCLS is calling for a Board team to look at what we need. Kate pointed out she would not subject her staff to anything she wouldn't do, ie: curbside service without a plan to keep them protected as well as our patrons.

New Board Members needed: Doreen Hanson has indicated she would like to join the Board. She has been a long time proponent of our seed library and would be a big help in expanding that program. Jan Larrow moved to nominate Doreen Hanson as a new Trustee. Gail Egeressy seconded. Passed unanimously.

We are still looking for another Board member in order to fill our by-laws requirement of seven.

School Ballot: The vote has been moved to June 9th and a ballot will be mailed directly to every household in the district. All three TI libraries are looking to increase funding.

Interior Wall Damage: A crack has appeared in the interior wall running parallel to the driveway. Jim Jones was contacted and he was going to go inspect it. Ken Knapp indicated he would also look. We have not heard back from Jim as of this writing.

Next Meeting

June 2, 2020 at 11:00 a.m. If the weather cooperates we will be holding the meeting in the pavilion at the library. In the event of rain will be having a Zoom video conference.

Motion to adjourn at 12:00 by President, Tresa Forkey

Respectfully Submitted by Kate Wehrle, Library Director