

Depauville Free Library  
Board Meeting Minutes  
Monday November 6, 2017

Meeting called to order at 4:30 p.m.

**Attendance:** Tresa Forkey, Amber Forkey, Gail Egeressy, Karen Lago, Phil Pond, Keitha Haas, Jan Larrow, Linda Brewer, Deb Rantanen, Teresa Gallup, Mary Zovistoski, Mark Stewart

**Annual Meeting:** The business transacted at this meeting shall include the election of new Trustees and new officers. Terms expiring 12/17: Jan Larrow and Teresa Gallup.

**Guest presentation:** Mark Stewart from Stewart Signs presented several options for the new Library sign. As discussed, Mark will send revised estimate with addition of improved lighting and roof cap. He will also donate a new parking sign.

**October minutes** approved by Jan, seconded by Gail.

**Treasurer's Report**

Bank Balance: \$17,095.86

Major Expenses (excluding salaries and books): \$1400 (Deposit on new outdoor sign)

Income: \$2000 (Bullet Aid from Sen. Ritchie, \$634 (Wilson Stevenson fundraiser)

Treasurer's Report approved by Jan, seconded by Teresa G.

**Election of Trustees and Officers**

Jan and Teresa G. were unanimously elected to new terms. Reminder to get sworn in during 2017 to prevent lapse in service.

Amber Forkey was nominated to be Treasurer by Jan, seconded by Teresa G.

The following were unanimously elected as Board Officers:

President, Tresa Forkey

Vice President, Jan Larrow

Secretary, Deb Rantanen

Treasurer, Amber Forkey

**Director's Report**

October Program Attendance

Story Times here and on the road with Anita & Suzzi (7)	54
Library Board Meeting	10
CNY Alzheimer's Association session	6
Model Railroad Club	18
Writers Group	6
Chess Club	28
Book Club	8
Ken Knapp Archaeology Day Talk	30
BB Crafters	4
Second Saturday Cinema	6
Wilson Stevenson	58
Beekeepers	10
Cardboard Challenge	4
Tutoring	8

## October Facebook Stats

Likes	Posts	Reach	Engaged Users
396	21	4683	485

## Upcoming Programs / Events:

Model Railroad Club meets every Thursday at 3:30.

Chess Club meets twice a month, 5:30-7:00, on Tuesdays.

- 11/8 Alzheimer's Assoc: Living with Alzheimer's: The late stage, 3-5pm
- 11/9 Writers Group
- 11/11 Carmen D'Avino Second Saturday Cinema: Michel Ocelot's *Tales of the Night*, 7pm
- 11/16 Joyce Gould Autumn craft, 6pm
- 12/9 Carmen D'Avino Second Saturday Cinema: Peter Bogdanovich's *She's Funny That Way*, 7pm
- 12/14 Joyce Gould Christmas card workshop, 6pm
- 12/? Model Railroad Club Christmas theme Open House
- 1/27 IRLC / Stone Soup Saturday: GARDENING With Heirlooms, Vicki & Steve Diehl. Seed kick-off to follow
- 2/24 IRLC / Stone Soup Saturday: All About Alvar, Julie K. Covey, Director of Ontario Bays Initiative
- 3/10 Dani Baker talk on small fruits and berries, noon
- 3/31 IRLC / Stone Soup Saturday: SLU's Paul Graham will speak about celiac disease and his 2016 book, *In Memory of Bread*.
- 4/28 IRLC / Stone Soup Saturday: Todd Walter on citizen science opportunities
- 5/3 Mark Black concert at Opera House

## Unfinished and Old Business

Fran Ludlow ... parts to repair the spread and sashes of our **Farley Windows** now distributed by Northern Glass.

Requesting **funds from Senator Ritchie**: Our request for \$13,000 (\$7,000 for metal railing and \$5,000 for sign) is being held until 2018. In early 2018 we will contact the Senator and reduce our request to cover only the railing. I spoke with Grindstone Fabrications which is the new name of Don Badour's company that originally gave us the bid. They will let us know if that estimate has changed, based on the current price of iron.

**Inventory** of Library property: Jan created a video and Excel inventory; replacement values need to be found.

Historic Marker for **Indian pathway .... Catskill Castings price: \$1200** .. will take an advance payment.....

"Native Pathway: Trail travelled by indigenous tribes between Lake Ontario and the St. Lawrence River for many millennia" Wording suggestions?

More interest in getting **Depauville's suffrage petition** on the State's Women's Heritage Trail! Karen spoke with Emilie Gould (with the National Register Unit of NYS Historic Preservation) and she asked us to work over the winter to locate the homes of the families of the 6 women and to see if they would be interested in a historic designation. Suggestion made that TI Museum may have useful info for research.

**County Funding**: Paulette has contacted Hawn re another go around for an equitable split of Jefferson County funding. Some of Hawn's board will be leaving shortly for the winter, but they are willing to meet and will come up with several possible dates when their board meets next in November.

Todd Walter, Cornell U., will be speaking at the April Nature Talk and kick off our **Citizen Science** campaign to promote public participation in monitoring rainfall as well as encouraging citizens to also make observations of stream/river, wetlands, and tile discharges, take part in bird counts, finding mineral and archeological sites using online satellite images, and reporting mineral deposits found locally.

TI School Board Treasurer, Angela Picunas, said that TI's committee on the **Smart Schools Bond Act** has already approved the first phase of the funding but she has us penciled in for inclusion in the next phase of funding for us to establish an Internet Hotspot program and will call us to participate when that committee meets.

Installation of **fiber optic**. The Wire has been run and the Hoffman box installed! Final step is to install last of equipment and turn it on.

**Town** picked up our old printer and the 3 new toner cartridges. They were called regarding the rear light not working, a leak in the foyer of the library over the bulletin board, and Community Room light not working (ballast). Karen also spoke to Jimmy about the handicap parking sign.

#### **NEW BUSINESS**

**Town funding for 2018** will show a slight increase to cover new mulch for the playground. No money yet for paving the parking lot, even though it's been brought up 4 or 5 times this year. The Town may attend to the pavilion next year.

**NCLS Incentive Grant** submitted in October.

**NCLS Innovative Services Grant** for a community greenhouse at the Library. Grant could be up to \$2,000; due 11/17. Board supported the idea of submitting the grant for a small greenhouse – Karen will continue to research best options. All agreed that this ties in well with our Seed Library.

**Health insurance** for the next library director. Karen circulated some premium ranges as part of the process to educate Board on costs and benefits of health insurance for a key library position. She will ask Paychex to send info on premiums also.

**Dog obedience class** at DFL once a month. Amber reported that she is working through several issues with Peggy Foresman to make this happen. Board suggestions: 1) cap number of participants & require reservations; 2) instead of charging a set fee, request a donation; 3) dates: 3<sup>rd</sup> Saturday of month, beginning in January; 4) create training DVDs to supplement classes.

**Raffles as fundraisers.** Board gave stamp of approval to creating a lottery ticket wreath for our December raffle. \$1/ticket for a chance to win the wreath. Tresa will donate wreath frame. Need to place wreath in a visible location.

Deb shared a list of existing clubs and club advisors at TI for help in **promoting our youth programs**. TI Librarian very willing to post our activities in the school library. Board suggested reaching out to LaFargeville, Brownville and Redwood schools as well.

**Kanopy:** Trial Link: <http://depauville.kanopystreaming.com> Trial End Date: October 13, 2017. Board was not impressed with Kanopy and opted not to pursue the service.

Karen reported that Annie Autry, **TI Intern**, worked 30 hours in October.

**Suzzi Poventud gave her notice;** last day will be November 21. Contact Karen with any names of potential hires. The clerk position is for 4 hours on Saturdays and as a periodic sub for Karen and Anita.

#### **EVENTS IN THE WORKS:**

- Susannah Risley for writers' workshop in 2018
- Dock Dogs at Peggy Foresman's. June 2 identified as good date.
- Civics Class
- Chair Caning (Deb)
- Reggie Carpenter for next summer

Next Meeting is Wednesday, December 6 at 11 am.

Deb made a motion to adjourn; seconded by Jan. Meeting adjourned at 6pm.