

**DEPAUVILLE FREE LIBRARY
BOARD OF TRUSTEE MINUTES
November 7, 2019**

PRESENT: Tresa Forkey, Teresa Gallup, Phil Pond, Amber Forkey, Jan Larrow, Karen Lago

ABSENT: Keitha Haas, Gail Egeressey, Ken Knapp

CALL TO ORDER: Meeting called to order at 11:04 by Tresa F.

APPROVAL OF MINUTES: No corrections to the October minutes were needed. Teresa made the motion to approve minutes, Jan seconded. Motion carried.

TRESURER'S REPORT:

Bank Balance (as of 11/4): \$19,654.43

Major Expenses (excluding salaries and books): \$219.02 (indeed ad), \$500 (Tory in the Fall), \$190 (STAT new hard drive), \$200 (deposit for Stewarts Signs for 1846 petition plaque), \$80 Cardboard Challenge prizes)

Income: None to report

Jan made a motion to approve the treasurer's report, Tresa seconded. Motion carried.

November Objective: Annual Meeting. The current officers were each nominated to serve in their same positions in 2020 and were unanimously re-elected: Tresa Forkey-President, Jan Larrow- Vice President, Gail Egeressey- Treasurer, Amber Forkey- Secretary

DIRECTOR'S REPORT:

Program Attendance in October:

Story Times Here and on the Road	34
Tutoring Sessions	68
Library Board Meeting	8
International Archaeology Day	36
Writers on the River	6
Chess Club	11
Train Club	7
BB Crafters	4
Seed Library	7
Second Saturday Cinema	2

Facebook Stats for September:

Likes	Posts	Reach	Engaged Users
488	22	6549	1036

Upcoming Programs/ Events:

	Model Railroad Club meets every Tuesday at 3:30
	Quilters Group meets two Tuesday mornings each month
11/9	Carmen D'Avino Second Saturday Cinema: Computer Chess, 4pm
11/30	Depauville Craft Fair, Depauville Fire Hall, 9am-3pm, Depauville Library will have tables
12/5	Joyce Gould Christmas Card Workshop, 6pm
12/12	Sheri Strock Holiday Table Arrangement workshop, 6pm
12/14	Carmen D'Avino Second Saturday Cinema: Following the Ninth, 4pm
1/25	Nature Talk at Noon: Dr. Chris Ebey, JCC: Froze Were the Days: History of Glaciers in the North Country
2/29	Nature Talk at Noon: Dr. Laurie Rush: Pathways Through Time: Native Americans and Early Europeans of Northern New York
3/28	Nature Talk at Noon: Dr. Stephen Bird, Clarkson: Moving Apart? Polarization and the search for Common Ground in America
4/7	Association: Understanding Alzheimer's & Dementia, 5pm
4/25	Nature Talk at Noon: Steve Adams, TNC: Sustainable methods for improving shoreline Resiliency in the face of rising water levels
5/19	Alzheimer's Association: Effective Communication, 5pm
6/9	Alzheimer's Association: Financial, 5pm
7/7	Alzheimer's Association: Behaviors, 5pm

UNFINISHED BUSINESS:

- 1. Depauville's Suffrage Petition:** Our request for an historic marker to honor the 1846 petition for suffrage by "six ladies from Depauville" has been accepted to for inclusion in the National Votes for Women Trail and will be highlighted in the celebration of the 100th anniversary of the 19th Amendment in 2020. Wording of the sign has been agreed upon. This program works through the William Pomeroy Foundation. After receiving the confirmation email from the advisory committee, which met on 9/20, the proper paperwork has been submitted to Pomeroy. The marker will be going up on the spring.
- 2. Smart School's Bond Act:** Through the TI School District. Karen called on 9/25 to see if money is now available. Treasurer is checking and will get back to us with an answer. Still no response as of this November meeting.
- 3. Jefferson County Funding:** DFL sent letter on 8/20 to Hawn requesting they bring to resolution this issue by voting at their next board meeting on a 40/60 split. Hawn's reply was proposing the split based solely on IT expenditures. We countered suggesting that IT be included in the other statistics, which then tallied, underscores the correctness of a 40/60 split. No word from Hawn as of this date. It was discussed that a follow up letter should be sent to Hawn regarding the matter since we have not received a response.
- 4. Maintenance:**
 - Railing: Estimate from Matt Roden (Whitecap Construction) is \$7,500. Ken said the Town WILL take care of the handicap railing and will be putting funds towards it in 2020. The library has put \$3,000 towards the railing in our 2020 budget.
 - Boiler: Is being replaced; work should be completed in mid-November.

NEW BUSINESS:

1. Depauville FD Craft Fair will take place on November 30th. We're purchasing \$100 worth of lottery tickets for the wreath this year and selling raffle tickets for \$2 each or 3 for \$5. We have three tables reserved that costs \$45.
2. The strong winds on 10/31 wiped out our greenhouse. Jimmy Jones moved the pieces into the back shed. The Oswego County Mutual came by on 11/4 and approved our claim. It was insured for \$3000 with a \$500 deductible and we will receive \$1999.99. If we want, we will be able to purchase another greenhouse. The board is interested in investigating whether we can order just the frame since the panels are in good condition.
3. Karen emailed Lisa Freitag, Principal of Guardino Elementary, with her concern that our tutoring program is missing a significant group of kids who would find extra one-on-one tutoring in reading helpful but whose parents or grandparents are not able to get them to the library. Karen asked if it would be possible for Tory to work within Guardino. Lisa was supportive, and replied, "This would be a great opportunity for our students. Thank you for always thinking of our children." We have submitted the proper forms and are waiting to see if the school board approves.
4. We have filed our Property Tax Cap report with the NYS comptroller.
5. The library is once again participating in the 25th annual festival of trees. We will be giving away a great many very fine books.
6. Karen was invited to speak about our reading program at the October 29 meeting of the Clayton Rotary after having writing them, thanking them for the past 3 years of support (\$500 per year) and asking them if they might consider continuing. In preparing for the meeting, Karen gathered statistics on the 2019 program so far this year:
 - We have spent, mostly on personnel with a small portion on books: \$6794
 - We have had 440 one-on-one sessions at a cost of \$15.44 per session.(The average charge for tutoring on our area by people with advanced degrees and experience is \$40/hr.)
 - We have served 40 children this year at a cost of \$192.35 per child.
7. Search for new Library Director / Succession Planning: New Director start date January 6, 2020. Job ads posted 9/19 with NCLS, The Workplace, Indeed, NYLINE, NYLA, Glassdoor and Watertown Craigslist. More interviews with candidates coming up.

TIME AND DATE OF NEXT MEETING: December 5th at 11:00am

MOTION TO ADJOURN: The motion to adjourn meeting at 12:32 was made by Tresa, seconded by Jan. Motion carried.

Amber Forkey
Recording Secretary