

Depauville Free Library
Board of Trustee Minutes

October 2, 2018

OCTOBER OBJECTIVE: FINANCE

Present: Karen Lago Tresa Forkey
 Teresa Gallup Gail Egeressey
 Phil Pond Keitha Haas
 Jan Larrow Amber Forkey
 Linda Brewer

Absent: Shannon Martinez

CALL TO ORDER: Meeting was called to order at 3:05pm by Tresa Forkey.

APPROVAL OF MINUTES: Karen asked if everyone had the opportunity to review the meeting minutes from the September 4th, 2018 meeting. Amber moved to approve the minutes, Jan seconded the motion. Motion carried.

APPROVAL OF TREASURER'S REPORT: The current budget is on track to meet the year's proposed amount. Mid-year balances reflect accurate budget estimates expected for the year. Currently there are no outstanding balances and all expenses are paid to date. Tresa moved to approve the Treasurer's report. Amber seconded the motion. Motion carried.

DIRECTOR'S REPORT:

Program Attendance in September

Story Times here and on the road	34
Library Board Meeting	8
Model Railroad Club	14
Craft Tuesday	4
Anime Club	6
BB Crafters	6
Depauville Sewer Meeting	4
Book Club	6
Sidewalk Chalk Art Festival (37 artists plus 63 attendees)	100
Summer Squeeze: Art Show (130), Gerry Smith (25), Rick West (35)	190

Facebook Stats for September

Likes	Posts	Reach	Engaged
420	12	1400	108

Upcoming Programs / Events:

	Model Railroad Club meets every Wednesday at 3:30.
11/8	Joyce Gould Thanksgiving Craft, 6pm
11/10	Carmen D'Avino Second Saturday Cinema: The Breadwinner, 4pm
12/8	Carmen D'Avino Second Saturday Cinema: The Public, 4pm
12/13	Joyce Gould Christmas Cards, 6pm
2/21	Understanding Alzheimer's and Dementia, 4:00-5:00 pm
3/21	Alzheimer's: Legal and Financial Planning, 4:00-6:00 pm
4/11	Understanding and Responding to Dementia Related Behaviors, 4:00-5:30 pm
5/9	Effective Communication Strategies with Alzheimer's patients, 4:00-5:00 pm

- The chess club will now be meeting two times per month, on the 2nd and 4th Wednesday of the month.
- The quilters club is starting up again and will begin meeting in October on the 1st and 3rd Tuesday of the month.

- Mary Reinman came in and took the numbers for the inventory of library property. We are awaiting a response that gives a dollar figure for estimated replacement values.
- It was urged that all trustees complete the library trustee training survey by the 26th of October hosted by New York's Public Library System Director's Organization (PULISDO). PULISDO is now looking for feedback from trustees across the state regarding the proposed 3 hour minimum continuing education requirement.
- Mission statement has been added to the meeting agenda header as a reminder to focus on ways to promote our goals to the community.
- The writer's group has added an event to the calendar for 10/25 at 6pm.
- Still awaiting response regarding Town's decision on snow removal at the library.
- DFL sent letter on 8/20 to Hawn requesting they vote on a 4/20 split. Hawn countered with a split based on IT expenditures.
- Bill Blance will be finishing the door project and starting on the paperback wall next week.

OLD BUSINESS:

- Thank you letter sent to Sen. Ritchie for the \$2,000.
- Still looking into health insurance options for the next library director. An active search for a new director will begin soon.

NEW BUSINESS:

- As a reminder, DFL will be closing on Fridays beginning October 5th.
- Karen attended the NCLS annual meeting and urged the board to keep focusing on DFL's mission statement.
- DFL has applied for the SLC Community Arts Grant to underwrite sidewalk chalk artist David Zinn in 2019.
- The board unanimously approved the 2019 budget and to exceed the 2% tax levy limit for 2019.
- Karen contacted Hawn and spoke with Debbie Allen on 9/5 about joining together to do the next cardboard challenge in 2019. Kathy is currently out at Hawn and they will not be taking on any new programs until she is back. Will readdress matters at a later date.
- Bach & Co. will be donating crushed stone for the pad going underneath the seed library greenhouse. Awaiting response for whether they will be delivering the stone as well.
- Karen reached out to Lowe's in regard to them coming out to set up the greenhouse free of charge. Still awaiting response. The Cornell co-op master gardeners are interested in assembly in the fall.
- DFL is looking at Winter 2020 for a potential automation date. Will be discussing options further as time approaches.
- With the board being short one board member since Deb's resignation, we are still actively searching for a new replacement.

TASK REVIEW:

- New Trustee Needed
- Seed Library Greenhouse Assembly

MOTION TO ADJOURN: Tresa made a motion to adjourn, all trustees in favor. Meeting adjourned at 4:10pm.

The next meeting of the Board of Trustees will be held on November 8th, 2018 at 3:00pm.

Amber Forkey
Recording Secretary